

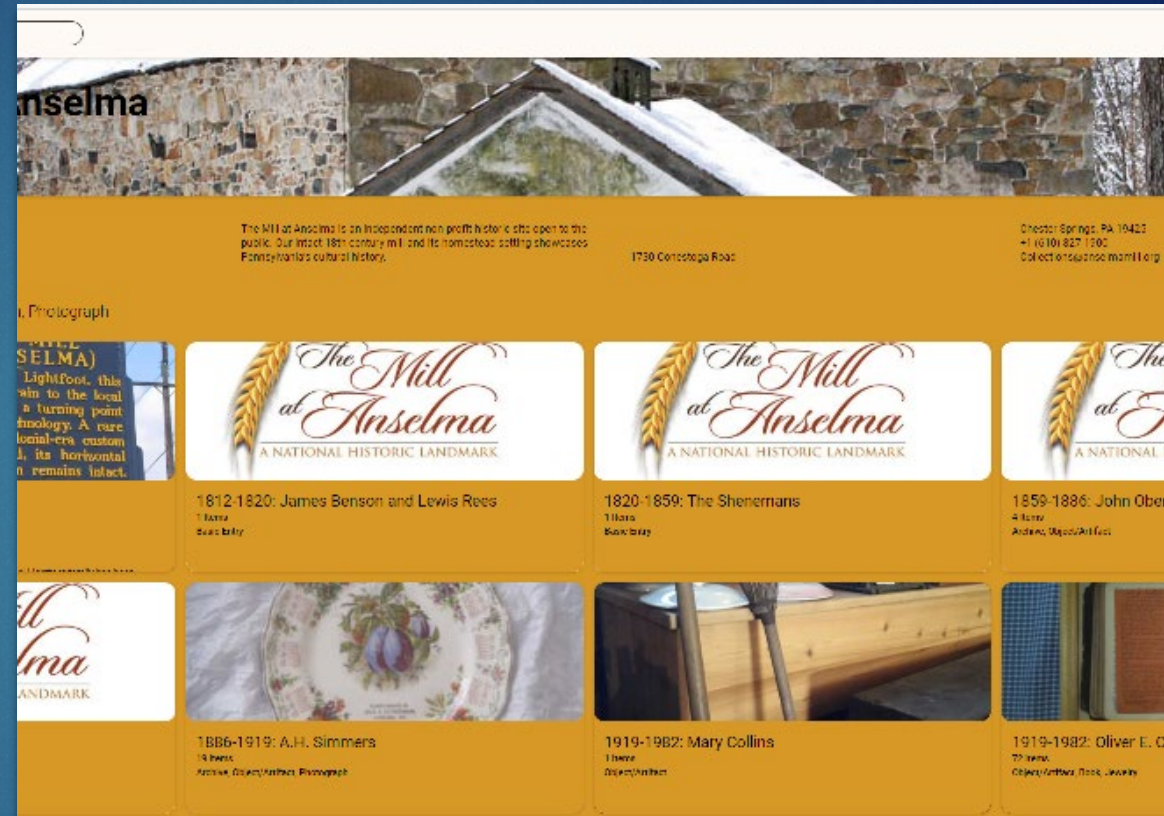


Anselma Mill Trustee Meeting Review of 2020-2021

SATURDAY FEBRUARY 20TH

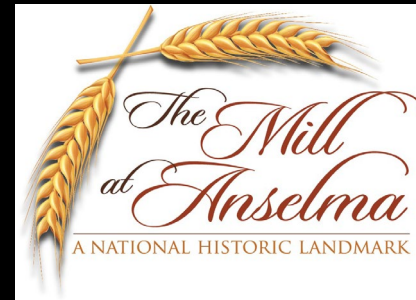
2020-2021 Year End Report from the Mill at Anselma

- ▶ Mailboxes set up in the Wagon Barn
- ▶ Child Abuse Clearances started for the volunteers per Pennsylvania regulations
- ▶ Finalized rate forms for weddings, receptions, events and caterers
- ▶ Mill website updated; Catalog It Hub available on the site



2020-2021 Year End Report from the Mill at Anselma

- ▶ Committees reorganized:
 - ▶ Strategic Planning Committee (Chairman: Ernie)
 - ▶ Collections Committee (Chairman: Morris)
 - ▶ Communications Committee (Chairman: Ernie)
 - ▶ Events Committee (Fund Raising – Charlie Orlando, Site Rental-Don Luce, Demonstrations & Programs – Dave Rollenhagen)
 - ▶ Acting Administrator (Amy)
 - ▶ Development and Grounds (Dave)
 - ▶ Marketing and Treasurer (Frank)
 - ▶ Continue proposing new structures to the Board for adoption and leading.
- ▶ More Team Members Needed!!



2020-2021 Year End Report from the Mill at Anselma

- ▶ Began Zoom meetings 3-25-20:
 - ▶ Monthly Volunteer meetings
 - ▶ Weekly Strategic Planning meetings
 - ▶ Bi-weekly Communications meetings
 - ▶ Monthly C3C meetings
 - ▶ Weekly (Sept-Dec) Intern meetings
 - ▶ Bi-monthly Board of Trustees meetings continue



2020-2021 Year End Report from the Mill at Anselma

- ▶ Upgrades and Repairs
 - ▶ Working on getting the water wheel and buckets painted
 - ▶ June 7 preparation work on Mill, grounds and visitor Center
 - ▶ Working iron in water issue where heated waters is brown.
 - ▶ Working on draining water in the Springhouse
 - ▶ Working on installing a fire suppression system for the Mill via a NEH Grant
 - ▶ Upgraded security system in Wagon Barn
 - ▶ Replaced manufacturer discontinued heat detectors in Mill and House
 - ▶ Wagon Barn exterior gray doors repaired, and new hardware installed, subterranean windows restored, three post office windowsills repaired
 - ▶ Grounds: cleaned up downed trees, mowing, repaired doors to shed, pond leak repaired, raking
 - ▶ Chicken Coop – scraped and repainted



2020-2021 Year End Report from the Mill at Anselma

- ▶ Awareness Programs
 - ▶ Art Competition slated now for students in grades 9-12 in Chester, Delaware and Montgomery Counties. Competition information is on the Mill Facebook page, registrations due in September 2021.
 - ▶ Twelve virtual visits with the Mill Santa Claus
 - ▶ Mill e-newsletters sent out via e-mail
 - ▶ Video for Chester County Historic Preservation Network (Trustee Report)
 - ▶ December 2021
 - ▶ Potentially June 2022
 - ▶ 2020 Mill memberships extended through 2021-2022 season
 - ▶ Participation in the Chester County Library Virtual Lecture Series (August 2020 and December 2020), and March 25, 2021
 - ▶ Video of the Mill courtesy of Beth Stein, the video can be viewed on the Mill website and YouTube
 - ▶ Finalized rate forms for weddings, receptions, events and caterers



2020-2021 Year End Report from the Mill at Anselma

- ▶ Interns
 - ▶ Four interns from West Chester University worked with the Strategic Planning Committee for the fall 2020 semester: they worked on Policies and Procedures, Share Point, CatalogIt, Salesforce, two of the interns (Joey & Pat) have remained on the Strategic Planning Committee as volunteers now
 - ▶ A new volunteer joined for Spring semester – Drew Conrad who is staying on as a volunteer.
 - ▶ Program promoted to 20 regional colleges/universities 2-15-2021 and again in May 2021.



2020-2021 Year End Report from the Mill at Anselma

- ▶ Information Technology
 - ▶ Awarded a grant for archiving records – grant begins in July 2021.
 - ▶ Facebook, Instagram (“Fun Facts Friday”) updated regularly
 - ▶ Previous Executive Director and Board reports now moved to SharePoint site
 - ▶ WiFi and phones fixed/updated at the Mill



2020-2021 Year End Report from the Mill at Anselma

- ▶ Events
 - ▶ Soft Reopening scheduled for Saturday July 10th.
 - ▶ Formal opening September 11th
 - ▶ Fall Event being planned by the Events Committee.
 - ▶ Placed banner at the Mill stating that trails etc are open, encouraging donations
 - ▶ Several weddings scheduled late 2021 and 2022
 - ▶ The following events were canceled due to COVID restrictions: September Harvest Festival (Fall Event), Spring Event, SPOOM meeting on site, Boy Scout Explorer Post, Taiku Drummers event
 - ▶ Mill property used by the following: family picnic (7 people), 2 private events (about 20 people each time), many hikers, Beth Stein food truck event, Chester Springs Library “Tales on Trails” live Facebook events, several photography sessions, Girl Scout meeting, paranormal group twice



2020-2021 Year End Report from the Mill at Anselma

- ▶ Donations
 - ▶ The Mill received a donation from Maurie and Dru Kring which is an original Bollinger painting of the Mill. It will be displayed in the Miller's House Living Room. Working on UV protection to be installed on the windows in the Millers House
 - ▶ Appeal results in Trustee meeting report



QUESTIONS

Anselma Mill Trustee Annual Meeting